

MINUTES OF THE REGULAR MEETING OF THE WOOD RIVER FIRE PROTECTION DISTRICT June 18, 2024

Call Meeting to Order: Commissioner Jay Balet called the meeting of the Wood River Fire Protection District to order on June 18, 2024, at Wood River Fire District Station 3, 11053 State Hwy 75, Bellevue, Idaho at 3:00 PM.

Attendance: Commissioners Jay Balet, Dennis Kavanagh, Steven Garman, Chief Ron Bateman, Operations Chief Bass Sears Office Manager Stephanie Jaskowski. West Magic Fire District Commissioners Stacy McLaughlin in the public seating.

Open Session for Public Comments: None

Consent Agenda:

Action Item: Approve and Sign Meeting Minutes from the Commissioner Meeting on May 15, 2024. Commissioner Garman motioned to approve the minutes from the May 15, 2024, Commissioner Meeting, Commissioner Kavanagh seconded the motion. All Commissioners Balet, Garman and Kavanagh are in favor, motion carried.

Action Item: Approve and Sign May 2024 Payables. Commissioner Garman motioned to approve and sign the April 2024 Payables; Commissioner Kavanagh seconded the motion. All Commissioners, Balet, Garman and Kavanagh are in favor, motion carried.

Chief Report:

ACTION ITEM: Agreement for Consolidation

Commissioner Balet expressed his appreciation to the Chiefs (and Stephanie) for their hard work developing this Consolidation effort despite all the changes, hurdles and challenges that they have encountered and surmounted. Commissioners Garman and Kavanagh agreed with Commissioner Balet's comments and extended their appreciation for these efforts.

DESCRIPTION: I don't have a lot to add to the agreement *itself*, but I have updated the timeline that I shared last month. There are some new wrinkles based upon a better understanding of statute and the STC. I've highlighted those parts in **YELLOW**.

Timeline (as of June 18, 2024)

May 7, 2024 / May 15, 2024 – West Magic and WRFR Board Meetings. Staff presented the idea of consolidating the two fire districts – West Magic and Wood River – with discussion of the potential advantages. Both BoFCs determined it is of advantage to consolidate with the other and – with roll call vote – directed staff (with counsel) to present an agreement for consolidation at the June 19, 2024, BoFC Meeting. Meeting date changed to June 18, 2024.

June 18, 2024 – West Magic and WRFR Board Meetings. Staff will present an agreement for consolidation that includes name, property is consolidated, debt is consolidated, current commissioners of both districts remain, and employees of the consolidated district are from the individual districts. Additionally, presentation should include levy intentions, as they require a hearing, too.

July 17, 2024 – West Magic and WRFR Board Meetings / Hearings. We hold the statutorily mandated hearing IAW IC 31 – 1413 (2) “Any person supporting or objecting to the petition shall be heard...if in attendance, and at the close of the hearing the board shall approve or reject the agreement of consolidation.” Each board will vote, after public comment, on the consolidation.

Wicked Spud fundraiser / Celebration of consolidation?

July 30, 2024 – West Magic Board Meeting / Budget Hearing at 530 PM

August 16, 2024 – “[T]he agreement shall become effective and the consolidation of the district complete thirty (30) days after the approval unless within the thirty (30) days a petition signed by twenty-five percent (25%) of the qualified electors of one (1) of the fire protection districts objecting to the consolidation be filed with the secretary of the district.” I.C. § 31-1413 (2).

August 21, 2024 – WRFR Board Meeting / Budget Hearing at 3 PM.

August 30, 2024 – Send L2 Information to County Clerk. Due by September 5, 2024, per I.C. § 63-803 (3).

September 6, 2024 – Deadline for Ketchum election question

September 15, 2024 – “Any taxing district which shall be formed or organized hereafter...shall cause one (1) copy of the legal description and map prepared...which shall plainly and clearly designate the boundaries of such district...as formed or organized to be recorded with the county recorder and filed with the county assessor in the counties within which the unit is located and with the state tax commission within thirty (30) days following the effective date...[or] no later than the tenth day of January of the year following such formation... In the case of fire protection districts, the board of county commissioners approving the boundaries shall be responsible for delivering to the assessor and recorder the map and legal description of the amended district boundaries.” I.C. § 63-215 (1).

October 1, 2024 – Begin joint exercise of administrative duties.

November 1, 2024 – Self-imposed deadline for mapping project done and submitted to STC and County Recorder and Assessor.

November 5, 2024 – Ketchum Election

November 15, 2024 – Last day for canvass. County meet within ten (10) days after a general election, per I.C. § 34-1205 and I.C. § 31-1407.

November 28, 2024 – Deadline for STC to reply to our mapping.

December 5, 2024 – Last day to apply for a recount of a political subdivision ballot measure, 20 days after the official canvass, per I.C. § 34-2301.

The West Magic Fire District Board voted unanimously to sign the document, set the hearing and post accordingly.

Items that may merit attention / discussion:

- Funding / Levy / Etc. – in FY 2025 v. FY 2026. Funded Separately in FY 2025 and, as new district, in FY 2026.
- Name of the Organization – far more problematic than hoped. We've found a different, dyslexic, vague name that works for the time being.
- Budget isn't completely worked out – wrinkles like SS, Health Insurance, etc. I am working on a presentation that hires three (3) RFT members for FY 2025.
- ????

Chief reviewed the Consolidation Agreement document in Article III section speaking to budget & levy processes with the State of Idaho Tax Commission. Fund separately and operate singularly for 2025 for WRFR & WMF until all documentations fall into place. He and WMF will work on budgeting. He also described the upcoming hearings, budget, state and county processes that will come into play with this consolidation effort and purposed timelines and the structure of the new district and subdistricts. The Chief reviewed the naming process for the new district in this new reality.

ACTION PROPOSED: Subsequent to discussion and any questions, I would ask for a roll call vote to sign the agreement, set the hearing date and move forward with posting per statute.

ACTION ITEM: Commissioner Garman motioned for a roll call vote to accept and sign the Agreement for Consolidation between Wood River Fire Protection District and West Magic Fire District and schedule the hearing on July 17, 2024, to formally adopt the Agreement, Commissioner Kavanagh seconded the motion, Commissioner Bailet voted yes, Roll Call vote - all Commissioners Bailet, Garman, Kavanagh voted in favor with no objections. Motion carried.

Chief Bateman wished to acknowledge with his upcoming purposed budget that he wants to add 3 regular full-time members for FY2025 and feels it's doable. Discussing coverage at the stations and leaning away from the temporary full-time positions. Upcoming discussions with the Local and social security/benefit packages. He will bring more information on this budgeting project at the July board meeting. Commissioners held a brief discussion supporting this direction.

Operations Chief Report:

We are operating!

o 3.08 per day average through 6/17/24, 117% of three year moving average projects to ~1,272 calls in 2024 (27% ahead of YTD in 2022). 90% of calls have been EMS.

Vehicles

o WRFR delivered the new Ford F450 ambulance from Braun Northwest to Station 1 last weekend. It will be a few weeks (or more) before all equipment, decals, radios etc. are installed and then equipment moved to the new ambulance for it to be placed in service. Anticipate placing it in service at Station 3 as A693, current A693 (2017 Ford F350 Wheeled Coach) will be moved to Station 2 as our third out.

Hiring Process

o WRFR conducted hiring process on Sunday, June 2nd with an EMS scenario, a Fire scenario, and an interview panel. Chief Bateman will speak more to the results of the testing, here I simply wish to point out the time and effort put in by 4 FT members, 2 POC members, 1 KFD member, 1 West Magic commissioner and one POC family member to facilitate the whole hiring process, as well as the POC who worked day shift as part of the duty crew.

o Worth noting we had three calls for service in an ~8-minute time span during the hiring process covered all three calls effectively.

Schedule

o July and August are our two busiest months traditionally, and the schedule is a challenge to build for those months as many folks (FT & POC) are taking *well-earned* and *well-deserved* time off to be with family and enjoy the mountains. The schedule is therefore a little thinner than would be ideal for a busy month, especially when adding in the other obligations around the 4th (rodeo standby, parade entries etc.).

o Current 48/96 schedule (with a stutter in October to avoid having same shifts work the same holidays year after year) has been extended out through end of March 2025 to give FT members an idea of how the holidays look and allow planning without overcommitting to a full year's schedule as consolidation efforts could change how our scheduling looked.

Exposures

o WRFR has adopted updated Infectious Exposure SOG that provides detailed steps on how to handle any sort of disease exposure our providers might experience.

Commissioners asked for clarification of the Exposure(s) coordinating processes and sorting out the system for duty crews support and the hospital.

□ Responding out of district

o Follow up from previous month's discussion regarding responding out of area, we did run call (MVC) in Camas County. We were initially dispatched to it and continued even when it became clear it might be in Camas, we were also asked by Camas Ambulance to respond. We did hold crews back to continue providing coverage in Blaine County.

Fire Marshal Report:

This year's construction season has taken off with a bang. I've done 26 Building permit reviews in the County's new online system since the beginning of May. Those 26 reviews plus the 16 earlier reviews puts us at 42 reviews so far this year with 3 more in the que. 15 final inspections have been completed with a few additional projects due to be completed soon.

I'm currently reviewing a 50-lot subdivision called Cove Springs North off Gannett Road that I mentioned last month. The lot size varies between 1 and 3 acres and will be serviced by pressurized fire hydrants. Another 30-lot subdivision is proposed across Gannett Road at the intersection of Kingsbury Lane and Gannett Road as I mentioned previously. This subdivision will be rerouting the end of Kingsbury Lane to align with the Cove Springs North Subdivision's main entrance which will leave a triangle of land suitable for a new fire station. The developers are in favor of this concept so far. I believe the district should pursue the option for a fire station at that location for future development should Blaine County approve the current subdivision applications.

This year's water supply testing has begun. Duty crews have been testing cisterns and hydrant systems as well as dry hydrants throughout our district. So far, no issues have been reported.

Commissioners discussed the improvement in the increase of building permits.

Old Business: None

New Business: Commissioner Baillet voiced his disappointment with Dispatch's performance during last Friday night's structure fire event and proposed to write a letter to Dispatch from this board citing the issues he's concerned about. After clarifying the Dispatch problems with Ops Chief Sears and Chief Bateman, Commissioners Garman and Kavanagh and West Magic Commissioner McLaughlin support this effort and will help develop the correspondence.

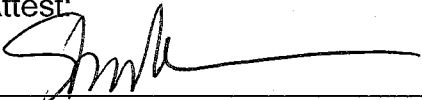
Any Other Business: Chief requested contact information from Commissioner Kavanagh for Civil Engineers who he could work with on mapping out the new district boundaries. Samatha of Galena/Benchmark Engineers and a potential surveyor if necessary.

Commissioner Kavanagh had a question clarifying recent water supply testing he observed in Indian Creek with Ops. Chief Sears if there were any problems. None were reported as of yet.

Adjourn: Commissioner Garman motioned to adjourn the regular meeting and Commissioner Kavanagh seconded the motion for Adjournment at 3:46 pm. Roll Call Vote: Commissioners Bailet, Kavanagh and Garman voted all in favor, motion carried, meeting adjourned.


Meeting Adjourned.

Attest:



Stephanie Jaskowski, District Clerk

APPROVED:



Jay Bailet, Chairman



Steven Garman, Commissioner




Dennis Kavanagh, Commissioner

Date: 7/17/24

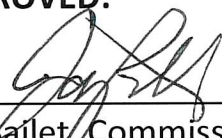
Wood River Fire & Rescue – Accounts Payable Report
Register: Mountain West Operations Checking Account & Current Assets
From: 6/1/24 to 6/30/2024:

Jun 30, 24

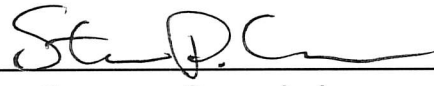
▼ ASSETS	
▼ Current Assets	
▼ Checking/Savings	
▼ 1100 · Cash & Cash Equivalents	
▼ 1100.1 · Mtn West Checking	
1100.11 · Mtn West Sweep	79,421.21
1100.1 · Mtn West Checking - Other	44,212.72
Total 1100.1 · Mtn West Checking	<u>123,633.93</u>
1100.2 · Mtn West Capital Checking	1,623.51
1100.3 · LGIP - Operations	1,838,762.55
1100.33 · LGIP - Capital Funds	611,882.53
1100.4 · Petty Cash	80.00
Total 1100 · Cash & Cash Equivalents	<u>2,575,982.52</u>
Total Checking/Savings	2,575,982.52
▼ Accounts Receivable	
▼ 1150 · Accounts Receivable	
1151 · Accounts Receivable, net	1,270.85
1152 · Property Taxes Receivable	30,617.76
Total 1150 · Accounts Receivable	<u>31,888.61</u>
Total Accounts Receivable	31,888.61
▼ Other Current Assets	
12000 · Undeposited Funds	50.00
Total Other Current Assets	<u>50.00</u>
Total Current Assets	<u>2,607,921.13</u>
TOTAL ASSETS	<u><u>2,607,921.13</u></u>



 Stephanie Jaskowski, District Clerk

APPROVED:


 Jay Ballet, Commissioner



 Steven Garman, Commissioner



 Dennis Kavanagh, Commissioner

DATE: 7/17/24

WOOD RIVER FIRE & RESCUE

7/15/2024 1:54 PM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 06/01/2024 through 06/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/01/2024	25935	BIG WOOD FITNESS	2200 · Accounts Payable		375.00			79,254.06
06/01/2024	25936	BLUE CROSS OF I...	2200 · Accounts Payable		19,257.13			59,996.93
06/01/2024	25937	DELTA DENTAL	2200 · Accounts Payable		1,434.66			58,562.27
06/01/2024	25938	PICABO TOWER L...	2200 · Accounts Payable		900.00			57,662.27
06/02/2024			-split-	Deposit			48.10	57,710.37
06/02/2024	25939	AMAZON.COM	2200 · Accounts Payable		284.71			57,425.66
06/02/2024	25940	CHRISTENSEN OIL...	2200 · Accounts Payable		556.16			56,869.50
06/02/2024	25941	CLEAR CREEK DIS...	2200 · Accounts Payable		7.03			56,862.47
06/02/2024	25942	CLEARWATER LA...	2200 · Accounts Payable		340.30			56,522.17
06/02/2024	25943	EASY TOWING LLC	2200 · Accounts Payable		165.00			56,357.17
06/02/2024	25944	EXPRESS PUBLIS...	2200 · Accounts Payable		203.52			56,153.65
06/02/2024	25945	HENRY SCHEIN	2200 · Accounts Payable		659.12			55,494.53
06/02/2024	25946	IDAHO LUMBER	2200 · Accounts Payable	2281	36.96			55,457.57
06/02/2024	25947	INTEGRATED TEC...	2200 · Accounts Payable		184.12			55,273.45
06/02/2024	25948	JACKSON GROUP ...	2200 · Accounts Payable		3,901.64			51,371.81
06/02/2024	25949	LL GREEN'S HARD...	2200 · Accounts Payable		51.93			51,319.88
06/02/2024	25950	SILVER CREEK	2200 · Accounts Payable		81.06			51,238.82
06/02/2024	25951	U of U DEPT OF HE...	2200 · Accounts Payable		2,100.00			49,138.82
06/02/2024	25952	VERIZON WIRELE...	2200 · Accounts Payable	565720461-00...	285.52			48,853.30
06/02/2024	25953	WSCFF EMPLOYE...	2200 · Accounts Payable		550.00			48,303.30
06/04/2024	AutoPay3	IDAHO POWER	E · ADMINISTRATIO...		323.59			47,979.71
06/04/2024	25958	VALLEY COUNTR...	2200 · Accounts Payable	123811	733.79			47,245.92
06/04/2024	25959	AMAZON.COM	2200 · Accounts Payable		22.63			47,223.29
06/07/2024	ACH	FIRST BANKCARD	2200 · Accounts Payable		2,262.71			44,960.58
06/10/2024			1100 · Cash & Cash E...	Funds Transfer ...			60,000.00	104,960.58
06/11/2024	AutoPay1	CENTURY LINK	E · ADMINISTRATIO...	Station 1	262.94			104,697.64
06/13/2024	ACH	WR FIRE FIGHTER...	2400 · Payroll Liabiliti...		1,425.48			103,272.16
06/13/2024	ACH	STATE TAX COM...	2400 · Payroll Liabilities	000230196	6,785.00			96,487.16
06/13/2024	BASE	PERSI	-split-	M040	13,382.17			83,104.99
06/13/2024	CHOICE	PERSI	2400 · Payroll Liabiliti...	M040	3,849.40			79,255.59
06/13/2024	E-pay	UNITED STATES T...	-split-	82-0397612 Q...	15,540.88			63,714.71
06/13/2024	AutoPay3	INTERMOUNTAIN ...	E · ADMINISTRATIO...		151.31			63,563.40
06/13/2024	25975	IDAHO STATE TA...	2400 · Payroll Liabilities	June 13 Payroll	607.28			62,956.12
06/13/2024			1100 · Cash & Cash E...	Funds Transfer...	34,929.14			28,026.98
06/13/2024			1100 · Cash & Cash E...	Funds Transfer...	7,005.41			21,021.57
06/14/2024			4000 · Fire District Rel...	Deposit			71,402.89	92,424.46
06/14/2024			-split-	Deposit			130,248.57	222,673.03
06/14/2024	ACH	C3 INTEGRATED S...	B · CONTRACTURA...		437.00	X		222,236.03
06/14/2024	AutoPay1	INTERMOUNTAIN ...	E · ADMINISTRATIO...		62.76			222,173.27
06/14/2024	AutoPay2	INTERMOUNTAIN ...	E · ADMINISTRATIO...		40.46			222,132.81

WOOD RIVER FIRE & RESCUE

7/15/2024 1:54 PM

Register: 1100 · Cash & Cash Equivalents:1100.1 · Mtn West Checking

From 06/01/2024 through 06/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
06/18/2024	25960	AIRGAS USA, LLC.	2200 · Accounts Payable		189.22		221,943.59
06/18/2024	25961	AMAZON.COM	2200 · Accounts Payable		119.69		221,823.90
06/18/2024	25962	ATKINSON'S MAR...	2200 · Accounts Payable		5.58		221,818.32
06/18/2024	25963	BOUND TREE ME...	2200 · Accounts Payable		381.60		221,436.72
06/18/2024	25964	CASCADE RAFT & ...	2200 · Accounts Payable		2,058.40		219,378.32
06/18/2024	25965	CHRISTENSEN OIL...	2200 · Accounts Payable		264.40		219,113.92
06/18/2024	25966	COX COMMUNICA...	2200 · Accounts Payable		263.37		218,850.55
06/18/2024	25967	EMILY . WHITE	2200 · Accounts Payable		202.10		218,648.45
06/18/2024	25968	ES CHAT	2200 · Accounts Payable		114.25		218,534.20
06/18/2024	25969	GEM STATE WELD...	2200 · Accounts Payable		486.50		218,047.70
06/18/2024	25970	HENRY SCHEIN	2200 · Accounts Payable		725.83		217,321.87
06/18/2024	25971	HUGHES FIRE EQ...	2200 · Accounts Payable		328.15		216,993.72
06/18/2024	25972	INTEGRATED TEC...	2200 · Accounts Payable		224.84		216,768.88
06/18/2024	25973	JYTTE	2200 · Accounts Payable		196.00		216,572.88
06/18/2024	25974	MSBT LAW	2200 · Accounts Payable		2,542.50		214,030.38
06/19/2024	ACH	CITY OF HAILEY / ...	2200 · Accounts Payable		104.50		213,925.88
06/19/2024	ACH	CITY OF HAILEY / ...	2200 · Accounts Payable		56.56		213,869.32
06/21/2024			12000 · Undeposited F...	Deposit		261.80	214,131.12
06/26/2024	AutoPay1	IDAHO POWER	E · ADMINISTRATIO...		229.21		213,901.91
06/26/2024	AutoPay2	IDAHO POWER	E · ADMINISTRATIO...		66.35		213,835.56
06/27/2024	BASE	PERSI	-split-	M040	14,374.16		199,461.40
06/27/2024	CHOICE	PERSI	2400 · Payroll Liabiliti...	M040	3,807.45		195,653.95
06/27/2024	E-pay	UNITED STATES T...	-split-	82-0397612 Q...	16,890.90		178,763.05
06/27/2024	25992	IDAHO STATE TA...	2400 · Payroll Liabilities		607.28		178,155.77
06/27/2024	25976	Bailet, Jay T	-split-		887.22		177,268.55
06/27/2024			1100 · Cash & Cash E...	Funds Transfer...	36,422.15		140,846.40
06/27/2024			1100 · Cash & Cash E...	Funds Transfer...	9,595.29		131,251.11
06/28/2024	ach	WR FIRE FIGHTER...	2400 · Payroll Liabiliti...		950.32		130,300.79
06/28/2024	25977	AMAZON.COM	2200 · Accounts Payable		281.40		130,019.39
06/28/2024	25978	BOUND TREE ME...	2200 · Accounts Payable		413.95		129,605.44
06/28/2024	25979	CHRISTENSEN OIL...	2200 · Accounts Payable		647.30		128,958.14
06/28/2024	25980	CLEAR CREEK DIS...	2200 · Accounts Payable		37.00		128,921.14
06/28/2024	25981	GREAT AMERICA ...	2200 · Accounts Payable		93.00		128,828.14
06/28/2024	25982	HENRY SCHEIN	2200 · Accounts Payable		1,178.63		127,649.51
06/28/2024	25983	IDAHO LUMBER	2200 · Accounts Payable	2281	40.96		127,608.55
06/28/2024	25984	NCPERS GROUP LI...	2200 · Accounts Payable		240.00		127,368.55
06/28/2024	25985	ST LUKE'S MEDIC...	2200 · Accounts Payable		1,783.46		125,585.09
06/28/2024	25986	WSCFF EMPLOYE...	2200 · Accounts Payable		1,100.00		124,485.09
06/28/2024	25987	ZOLL MEDICAL C...	2200 · Accounts Payable		851.16		123,633.93